



Position Announcement

**National Coordinator
Kampala - Uganda**

Advocacy Coalition for sustainable Agriculture (ACSA) is a national network of civil society organizations providing sustainable agriculture, agricultural market development, research and advocacy aiming at increasing farmer's understanding and policy issues affecting small holder farmers in Uganda. ACSA is seeking to recruit a National Coordinator to support the fulfilment of her mandate, which is [HE1]"Advocating for the agrarian policy environment for small holder farmers in Uganda" among 29 CSOs.

Vision: A leading advocacy network for small holder farmers for a sustainable environment

Mission: Empower Civil Society Organization (CSOs) working with small holders farmers to advocate for favorable agrarian policy environment for sustainable community.

Core Values: Spirituality, Commitment, Empathy, Professionalism, Transparency, Love and care, Equal participation

The network is seeking to recruit a **National Coordinator** to lead a project. The ideal candidate should be at senior management level, and familiar with managing networks both in public and private sectors with a passion to improve the quality of life of smallholder farmers. The candidate will contribute to the design of innovative and multi-sectoral interventions that lead to friendly agrarian policies in Uganda. The position will be based at ACSA secretariat in Kampala with frequent travel in and outside Uganda.

Key Job Responsibilities:

- Design and implement ongoing and new agrarian policy - focused projects in line with the ACSA strategic plan, i.e. participate in national / international strategic events; build and nurture relationships with potentials donors and partners.
- Pro-actively mobilize resources to conduct research on agrarian policy related issues: contribute to high quality research and development proposals;
- Plan and budget for ACSA activities / interventions
- Guide Secretariat staff on planning and implementation of ACSA interventions
- Write progressive reports and present them to the ACSA Board of Directors and shall be answerable to the Board at all times.
- Be a secretary for the ACSA Board of Directors

The Person:

- Minimum M.Sc. Agricultural / related discipline
- Experience and Knowledge Policy and Advocacy
- Knowledge in M & E systems for agriculture projects
- Ability to Network and build Partnerships
- Resource mobilization skills
- Experience in Project management & handling donor funds

- Basic Sustainable Agriculture Skills
- Computer literacy
- Report writing skills
- Must have a Valid Driving permit
- Ability and willingness to travel extensively in the project areas and sometimes globally.
- High proficiency in spoken and written English.

The Reward:

This is a senior management position with competitive pay and benefits. ACSA considers this as a strategic position and the staff is expected to enable the Network to be in a pivotal role in influencing relevant authorities towards friendly agrarian policies. The initial appointment is for three years and may be extended depending on performance of the incumbent and availability of resources.

How to Apply:

Submit a letter of application with curriculum vitae, names and addresses (including telephone/e-mail) of three referees, and date of availability. You can send your application addressed to “the ACSA Chairman Board of Directors” P. O. Box 21556, Kampala or by email, stating the job title in the subject line to acsa.ug@gmail.com, www.acsaug.org **before 17th July 2019**. Or hand - deliver your application to Caritas Kampala Offices at Nsambya, plot No. 1538/39 Old Ggaba road between Monday and Friday during working hours (9:00 AM to 5:00 PM).



Position Announcement

**Policy and Advocacy Officer
Kampala - Uganda**

ACSA has got funding from Misereor – Germany to implement a three-year project under the title “**Influencing Agrarian Policy Environment in Uganda for better service delivery**”, commencing in August 2019. The network is seeking to recruit a **Policy and Advocacy Officer** to liaise with private and public institutions to influence a friendly agrarian policy environment in Uganda. The ideal candidate should be a good organizer / mobilize and willing to network with both public and private sectors with a passion to improve the quality of life of smallholder farmers. The candidate will contribute to the design of innovative and multi-sectoral interventions that lead to friendly agrarian policies in Uganda. The position will be based at ACSA secretariat in Kampala with frequent travel among ACSA member organizations in Uganda.

Key Job Responsibilities:

- Organize and conduct meetings, fora, conferences and seminars to inform ACSA member organizations agrarian related policy issues
- Develop position papers with ACSA member organizations and other stakeholders about agrarian policies in Uganda
- Plan and budget for ACSA monthly / quarterly advocacy activities
- Write progressive reports and present them to the National Coordinator
- Engage in advocacy activities related to agrarian policies organized by other stakeholders
- Be a focal person for advocacy related issues on different platforms
- Be a good resource mobilizer
- Disseminate information on agrarian practices to other practitioners using media channels.

The person:

- Minimum Bachelor of Arts in Social Sciences
- Experience and Knowledge Policy and Advocacy
- Resource mobilization skills
- Basic Sustainable Agriculture Skills
- Computer literacy
- Report writing skills
- Ability to drive a car is an added advantage
- Ability and willingness to travel extensively in the project areas nationally
- High proficiency in spoken and written English.

The Reward:

This position will attract a competitive pay and benefits. ACSA considers this as a strategic position and the applicant is expected to enable the Network to be in a pivotal role in influencing relevant authorities towards friendly agrarian policies. The initial appointment is

for three years and may be extended depending on performance of the incumbent and availability of resources.

How to Apply:

Submit a letter of application with curriculum vitae, names and addresses (including telephone/e-mail) of three referees, and date of availability. You can send your application addressed to “the ACSA Chairman Board of Directors” P. O. Box 21556, Kampala or by email, stating the job title in the subject line to acsa.ug@gmail.com **before 17th July 2019**. Or hand - deliver your application to Caritas Kampala Offices at Nsambya, plot No. 1538/39 Old Ggaba road between Monday and Friday during working hours (9:00 AM to 5:00 PM)



Position Announcement

***Research / Information
Management / M & E Officer
Kampala - Uganda***

ACSA has got funding from Misereor – Germany to implement a three-year project under the title “**Influencing Agrarian Policy Environment in Uganda for better service delivery**”, commencing in August 2019. The network is seeking to recruit a **Research / Information Management & M & E Officer** to liaise with private and public institutions to influence a friendly agrarian policy environment in Uganda. The ideal candidate should be a good organizer / mobilize and willing to network with both public and private sectors with a passion to improve the quality of life of smallholder farmers. The candidate will contribute to the design of innovative and multi-sectoral interventions that lead to friendly agrarian policies in Uganda. The position will be based at ACSA secretariat in Kampala with frequent travel among ACSA member organizations in Uganda.

Key Job Responsibilities:

- Design and create foundational data and M & E system for the network
- Conduct studies on relevant agrarian policy issues
- Conduct monitoring visits among ACSA member organizations in the project areas in Uganda
- Write reports and present data in a clear, concise, and actionable manner.
- Write progressive reports and present them to the National Coordinator
- Engage in advocacy activities related to agrarian policies organized by other stakeholders
- Design and conduct training on statistical methods, analyses, interpretation for member organizations
- Interpret and determine data accuracy and validity

The person:

- Minimum Bachelor of Arts in Social Sciences
- Experience in Knowledge and information management
- Experience and Knowledge Quantitative economics
- Knowledge in M & E systems for agriculture projects
- Computer literacy
- Report writing skills
- Must have a Valid Driving permit
- Ability and willingness to travel extensively in the project areas nationally
- High proficiency in spoken and written English.

The Reward:

This position will attract a competitive pay and benefits. ACSA considers this as a strategic position and the applicant is expected to enable the Network to be in a pivotal role in influencing relevant authorities towards friendly agrarian policies. The initial appointment is

for three years and may be extended depending on performance of the incumbent and availability of resources.

How to Apply:

Submit a letter of application with curriculum vitae, names and addresses (including telephone/e-mail) of three referees, and date of availability. You can send your application addressed to “the ACSA Chairman Board of Directors” P. O. Box 21556, Kampala or by email, stating the job title in the subject line to acsa.ug@gmail.com **before 17th July 2019**. Or hand - deliver your application to Caritas Kampala Offices at Nsambya, plot No. 1538/39 Old Ggaba road between Monday and Friday during working hours (9:00 AM to 5:00 PM)



Position Announcement

**Accountant/ Administrative Assistant
Kampala - Uganda**

ACSA is to implement a three-year project under the title “**Influencing Agrarian Policy Environment in Uganda for better service delivery**”, commencing in August 2019. The network is seeking to recruit an Accountant/ Administrative Assistant. The ideal candidate should be a swift , hardworking and efficient person willing to network with other ACSA Members to ensure transparency and accountability of funds and their corresponding activities. The position will be based at ACSA secretariat in Kampala with frequent travel among ACSA member organizations in Uganda.

Key Job Responsibilities:

- Maintain books of account(cash books, Leger both hard and soft copies
- Budget monitoring and control
- Compiling Financial reports quarterly , bi annually and annually
- Prepare accounts and necessary documentation for audit
- Filing for tax and other statutory obligations
- Provide Internal controls to staff
- Fully accountable for funds allocated to him or her
- Maintaining asset registry

The person:

- Bachelor of Arts in Business Administration and Management accounting with a bias in accounting and Finance
- Basic knowledge in Office Administration
- ACCA is mandatory
- Experience and knowledge with Donor funds
- Resource mobilization skills
- Computer literacy
- Report writing skills
- Ability to drive a car as an added advantage.

The Reward:

This position will attract a competitive pay and benefits. ACSA considers this as a strategic position and the applicant is expected to enable the Network to be in a pivotal role in influencing relevant authorities towards friendly agrarian policies. The initial appointment is for three years and may be extended depending on performance of the incumbent and availability of resources.

How to Apply:

Submit a letter of application with curriculum vitae, names and addresses (including telephone/e-mail) of three referees, and date of availability. You can send your application addressed to “the ACSA Chairman Board of Directors” P. O. Box 21556, Kampala or by email, stating the job title in the subject line to acsa.ug@gmail.com **before 17th July 2019**. Or hand -

deliver your application to Caritas Kampala Offices at Nsambya, plot No. 1538/39 Old Ggaba road between Monday and Friday during working hours (9:00 AM to 5:00 PM)